

# PVS Rentals HomesInTaylorville.com

**TENANT'S MOVE IN CONDITION CHECK LIST:** Tenant(s) accepts responsibility for the condition of the unit "AS IS" with any / all exceptions listed below: Form is first completed by Landlord. Next, Tenant(s) completes and signs at bottom. Original goes to Landlord.

Address & Apartment / Duplex No. (If Applicable): \_\_\_\_\_

Move-In Date: \_\_\_\_\_ Inspection Date By Landlord: \_\_\_\_\_ Inspection Date by Tenant: \_\_\_\_\_

**Unless otherwise noted, the premise is clean, in good working order, and undamaged. If there is an exception to the item below being clean, in good working order, or undamaged, please indicate the exception in the "exception comments" section.**

Entrance / Hall	Exception Comments	Documented on Video Y or N?
Exterior Light Fixture / Bulb		
Front Door /Frame/Door Stop		
Front Door Locks / Strike Plate		
Weather Stripping Sweep		
Interior Light Fixtures/Bulb		
Outlet/Outlet Covers/Switch Plate		
Ceilings/Wall /Paint		
Floor		
Baseboards		
Window Sills		
Window(Frame/tracks/Glass/Locks)		
Screens / Screen Frame		
Blinds / Handle/Strings		
Heating Vents		
Smoke Detector / Battery		
Living/Dining Room	Exception Comments	Documented on Video Y or N?
Doors/Closets/Door Stops/Door Knobs		
Sliding Glass Door / Locks / Tracks		
Sliding Glass Door Screen		
Window Sills		
Window(Frame/tracks/Glass/Locks)		
Screens / Screen Frame		
Blinds / Handle/Strings		
Heating Vents		
Smoke Detector / Battery		
Light Fixtures/Bulb		
Outlet/Outlet Covers/Switch Plate		
Ceilings/Wall /Paint		
Floor / Baseboards		
Ceiling Fans		
Curtain Rod Added YES NO		
Fireplace		
Stairway / Hall	Exception Comments	Documented on Video Y or N?
Railings		
Doors/Closets/Door Stops/Door Knobs		
Light Fixtures/Bulb		
Outlet/Outlet Covers/Switch Plate		
Ceilings/Wall /Paint		

Floor		
Baseboards		
Window Sills		
Window(Frame/tracks/Glass/Locks)		
Screens / Screen Frame		
Blinds / Handle/Strings		
Heating Vents		
Smoke Detector / Battery		
Heating Return Grill – if applicable		

<b>Laundry Area</b>	<b>Exception Comments</b>	<b>Documented on Video Y or N?</b>
---------------------	---------------------------	------------------------------------

Doors/Closets/Tracks/Knobs		
Racks/Shelving		
Washer/Dryer		
Vent connection		
Exhaust Fan		
Light Fixtures / Bulbs		
Outlet/Outlet Covers/Switch Plate		
Walls / Ceiling / Paint		

<b>Kitchen</b>	<b>Exception Comments</b>	<b>Documented on Video Y or N?</b>
----------------	---------------------------	------------------------------------

Fridge: Racks/Shelves/Drawers		
Fridge: Bars/Crisper/Light		
Fridge: Outside/Handle		
Oven/Rack/Lights		
Stove Top/ Drip Pans / Knobs		
Stove: Bottom Drawer		
Exhaust Fan above stove / light		
Microwave (parts/exterior/interior)		
Dishwasher (inside / out)		
Garbage Disposal		
Sink/Drain/Sprayer/Faucet/Drain Basket		
Under Sink		
Counters		
Cabinets (inside / out)		
Drawers (inside / out)		
Outlets/Outlet Covers/Switch Plates		
Light Fixtures / Bulbs		
Window Sills		
Blinds (handle / Strings)		
Window(Frame/tracks/Glass/Locks)		
Screens / Screen Frame		
Ceilings/Walls/paint		
Doors/Closets/Door stops/Door Knobs		

Floor		
-------	--	--

*Circle Letter that applies – "A" begins first location on lowest floor, left, and then go clockwise*

<b>Bedroom: Location A B C D</b>	<b>Exception Comment</b>	<b>Documented on Video Y or N?</b>
Door/Closets/Door stops/ Door Knobs		
Door Lock Added: YES NO		
Light Fixtures / Bulbs		
Screens (Missing/bent/ripped)		
Window (Frame/tracks/glass/locks)		
Blinds (handle / strings)		
Window Sills		
Outlet/Outlet Covers/Switch Plates		
Ceiling Fans		
Curtain Rods Added: YES NO		
Walls/Ceilings /Paint		
Floor		
Baseboards		
Heating Vents		
Smoke Detector / Battery		

<b>Bedroom: Location A B C D</b>	<b>Exception Comment</b>	<b>Documented on Video?</b>
Door/Closets/Door stops/ Door Knobs		
Door Lock Added: YES NO		
Light Fixtures / Bulbs		
Screens (Missing/bent/ripped)		
Window (Frame/tracks/glass/locks)		
Blinds (handle / strings)		
Window Sills		
Outlet/Outlet Covers/Switch Plates		
Ceiling Fans		
Curtain Rods Added: YES NO		
Walls/Ceilings /Paint		
Floor		
Baseboards		
Heating Vents		
Smoke Detector / Battery		

<b>Bedroom: Location A B C D</b>	<b>Exception Comment</b>	<b>Documented on Video?</b>
Door/Closets/Door stops/ Door Knobs		
Door Lock Added: YES NO		
Light Fixtures / Bulbs		
Screens (Missing/bent/ripped)		
Window (Frame/tracks/glass/locks)		
Blinds (handle / strings)		
Window Sills		
Outlet/Outlet Covers/Switch Plates		
Ceiling Fans		

Curtain Rods Added: YES NO		
Walls/Ceilings /Paint		
Floor		
Baseboards		
Heating Vents		
Smoke Detector / Battery		

<b>Bedroom: Location A B C D Exception Comment</b>		Documented on Video Y or N?
Door/Closets/Door stops/ Door Knobs		
Door Lock Added: YES NO		
Light Fixtures / Bulbs		
Screens (Missing/bent/ripped)		
Window (Frame/tracks/glass/locks)		
Blinds (handle / strings)		
Window Sills		
Outlet/Outlet Covers/Switch Plates		
Ceiling Fans		
Curtain Rods Added: YES NO		
Walls/Ceilings /Paint		
Floor		
Baseboards		
Heating Vents		
Smoke Detector / Battery		

<b>Bathroom: Location A B Exception Comment</b>		Documented on Video Y or N?
Door/Closets/knobs/Door stops		
Light Fixtures/ Bulbs		
Ceilings/Walls/Paint		
Outlets/Outlet Covers / Switch Plates		
Exhaust Fan / Heat Lamp		
Window Sills		
Screens (Missing/bent/ripped)		
Window (Frame/tracks/glass/locks)		
Blinds (handle / strings)		
Sink / Faucet (dripping/loose/other)		
Sink Drain / Plug		
Under Sink		
Cabinets (inside / out) / Drawers		
Counter Top		
Medicine Cabinet / Mirror		
Tub / Shower Stall		
Tub / Shower Drain / Plug		
Caulking (floor / tub / sink)		
Toilet Seat		
Toilet / Flush / Running		
Towel Rack / Toilet Paper Holder		
Floor		

Baseboards		
Heating vents		
<b>Bathroom: Location A B Exception Comment</b>		<b>Documented on Video Y or N?</b>
Door/Closets/knobs/Door stops		
Light Fixtures/ Bulbs		
Ceilings/Walls/Paint		
Outlets/Outlet Covers / Switch Plates		
Exhaust Fan / Heat Lamp		
Window Sills		
Screens (Missing/bent/ripped)		
Window (Frame/tracks/glass/locks)		
Blinds (handle / strings)		
Sink / Faucet (dripping/loose/other)		
Sink Drain / Plug		
Under Sink		
Cabinets (inside / out) / Drawers		
Counter Top		
Medicine Cabinet / Mirror		
Tub / Shower Stall		
Tub / Shower Drain / Plug		
Caulking (floor / tub / sink)		
Toilet Seat		
Toilet / Flush / Running		
Towel Rack / Toilet Paper Holder		
Floor		
Baseboards		
Heating vents		
<b>Garage/Misc. Exception Comment</b>		<b>Documented on Video Y or N?</b>
Deck / Patio / Railings		
Fixtures / Bulbs		
Storage Door / Interior		
Garage Door		
Walls		
Garage Lights / Fixtures		
Garage Outlets Covers / Switch Plates		
Parking Space		
<input type="checkbox"/> Landlord & Tenant acknowledge that video and/or photos have been taken of the condition of the premises. The originals will stay in the possession of the Landlord. Tenant may request copies or make his / her own copies at his / her own expense.		

**Describe the overall condition at MOVE IN related to the following items:**

**Walls** (circle one): GOOD FAIR POOR **Flooring** (Vinyl + Carpet): GOOD FAIR POOR **Cleaning**: GOOD FAIR POOR

If cleaning is documented as fair / poor, do not clean yourself. Contact PVS Rentals to get corrected. Make sure item is not stained before documenting as not clean.

Additional Notes Related to Move In:

---



---

**MAINTENANCE ISSUES FOUND AT MOVE IN**—All maintenance requests **must** be submitted separate from this form by our website or a text / phone call to 217-820-0000. I/We understand that unless otherwise noted, all discrepancies will be the tenant(s)' responsibility and will be deducted from the Deposit at move out. I/We understand this **form must be returned within 72 hours** from move in or the copy the Landlord has on file will stand as the final copy.

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_ Signed: \_\_\_\_\_